

**PERSON SPECIFICATION**  
**Problem Based Learning (PBL) Facilitator**

Criteria	Essential / Desirable	Application Form / Supporting Statement / Interview
1. Registration with the GMC, NMC, HCPC or a PhD or equivalent level qualification in a biomedical science or another relevant discipline.	Essential	Application Form
2. A first degree in a relevant discipline.	Essential	Application Form
3. In-depth knowledge, experience, and expertise in an appropriate medical/healthcare or scientific discipline.	Essential	Supporting Statement/Interview
4. Knowledge of contemporary teaching methods, preferably PBL and/or small group teaching, facilitation and critical appraisal.	Essential	Supporting statement/Interview
5. Experience of giving constructive, formative feedback to others in the workplace.	Essential	Supporting Statement/Interview
6. Understanding of the pastoral and academic support requirements of medical students.	Essential	Supporting Statement/Interview
7. Excellent oral and written communication skills, including the ability to communicate complex and conceptual ideas to a range of different audiences.	Essential	Application Form/Interview/ Presentation
8. Ability to facilitate student learning using non-didactic techniques.	Essential	Interview
9. Demonstrable commitment to diversity and inclusion and to the health and wellbeing of staff and students.	Essential	Interview
10. Good IT skills and working knowledge of Microsoft Office applications.	Essential	Application Form
11. A commitment to medical education and developing future doctors.	Essential	Interview
12. Post Graduate Qualification in Medical Education or equivalent such as PG Cert in Learning and Teaching in HE and/or Fellowship of the Higher Education Academy (HEA)*.	Desirable	Application Form
13. Experience of providing pastoral support to medical students.	Desirable	Supporting Statement

14. Experience of giving constructive, formative feedback to students.	Desirable	Supporting Statement
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- Application Form – assessed against the application form and where appropriate, curriculum vitae. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence e.g. award of a qualification. Will be “scored” as part of the shortlisting process.
- Supporting Statements - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- Interview – assessed during the interview process by either competency based interview questions, tests, work-related exercise, presentation or teaching session etc.

\*Newly appointed staff who do not already hold HEA professional recognition or a HE teaching qualification or equivalent will be required to achieve this within three years of their appointment to the post, either through completion of the PG Cert Learning and Teaching in HE, or for those with significant experience of teaching in HE, via the University’s accredited CPD scheme conferring Fellowship at the appropriate level.